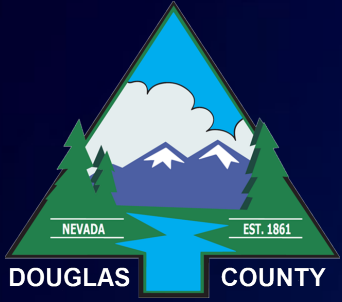




Regional License and Permits Program

Quarterly meeting of Oversight Group June 3rd, 2025

Amendment to Terms and Conditions

- Annual increase at the next Subscription Period renewal shall be capped at five percent (5%).
- Accela will provide Customer Data and associated documents in a database dump file within thirty (30) calendar days following the end of the final subscription period
- Accela Reliability and Response Time:
 - Severity 1: If the user(s) business is halted and no workaround exists, issues shall be resolved by the end of the business day.
 - Severity 2: If the user(s) business is affected and workarounds are difficult and/or time-consuming, issues shall be resolved within 30 days.
 - Severity 3: If the user(s) business is affected, but a convenient workaround exists, issues shall be assigned to the next available release. Accela has 5 to 6 releases a year.
- Workshops
 - Monthly workshops with Accela teams for an initial term of twelve (12) months followed by quarterly meetings thereafter until all identified issues are resolved.

Amendment to Terms and Conditions

- Accela Citizen Access (ACA) Improvements
 - The following improvements will be made to ACA or the new Public Portal by June 1, 2026:
 - Fixing the reset password ability in ACA for superagency users.
 - Fixing the user interface in ACA account management for users attempting to access/edit their associated contact information.
- 5% increase shall be available in years 2, 3, 4 and 5. However, if the workshops are not conducted as set forth of if the ACA improvements are not completed by June 1, 2026, the 5% increase will not apply for year 2 only.



Pricing Summary

Pricing Summary

Period	Net Total	Washoe	Reno	Sparks	NNPH	Douglas
Year 1	\$910,077.90	\$260,539.20	\$298,534.50	\$121,223.10	\$115,795.20	\$113,985.90
Year 2	\$843,454.00	\$276,039.49	\$316,295.25	\$128,435.04	\$122,684.22	
Year 3	\$885,599.00	\$289,832.40	\$332,099.63	\$134,852.58	\$128,814.40	
Year 4	\$929,878.65	\$304,323.92	\$348,704.49	\$141,595.16	\$135,255.08	
Year 5	\$976,373.08	\$319,540.28	\$366,139.91	\$148,674.99	\$142,017.90	
Total	\$4,545,382.63	\$1,450,275.29	\$1,661,773.77	\$674,780.87	\$644,566.80	\$113,985.90



Year 1

Year 1		Cost Per Agency				
Cost Per License	\$1630	Agency	User Count	License Cost	ERD Cost	Total
Total Licenses	503	Douglas	63	\$102,690.00	\$11,295.90	\$113,985.90
License Cost	\$819,890.00	NNPH	64	\$104,320.00	\$11,475.20	\$115,795.20
ERD Cost	\$90,187.90	Reno	165	\$268,950.00	\$29,584.50	\$298,534.50
Total Cost	\$910,077.90	Sparks	67	\$109,210.00	\$12,013.10	\$121,223.10
		Washoe	144	\$234,720.00	\$25,819.20	\$260,539.20
		Total	503	\$819,890.00	\$90,187.90	\$910,077.90



Year 2

Year 2		Cost Per Agency				
Cost Per License	\$1711.5	Agency	User Count	License Cost	ERD Cost	Total
Total Licenses	440	NNPH	64	\$109,536.00	\$13,148.22	\$122,684.22
License Cost	\$753,060	Reno	165	\$282,397.50	\$33,897.75	\$316,295.25
ERD Cost	\$90,394	Sparks	67	\$114,670.50	\$13,764.54	\$128,435.04
Total Cost	\$843,454	Washoe	144	\$246,456.00	\$29,583.49	\$276,039.49
		Total	440	\$753,060.00	\$90,394.00	\$843,454.00



Year 3

Year 3		Cost Per Agency				
Cost Per License	\$1,797.08	Agency	User Count	License Cost	ERD Cost	Total
Total Licenses	440	NNPH	64	\$115,012.80	\$13,801.60	\$128,814.40
License Cost	\$790,713.00	Reno	165	\$296,517.38	\$35,582.25	\$332,099.63
ERD Cost	\$94,886.00	Sparks	67	\$120,404.03	\$14,448.55	\$134,852.58
Total Cost	\$885,599.00	Washoe	144	\$258,778.80	\$31,053.60	\$289,832.40
		Total	440	\$790,713.00	\$94,886.00	\$885,559.00



Year 4

Year 4		Cost Per Agency				
Cost Per License	\$1,886.93	Agency	User Count	License Cost	ERD Cost	Total
Total Licenses	440	NNPH	64	\$120,763.44	\$14,491.64	\$135,255.08
License Cost	\$830,249.20	Reno	165	\$311,343.24	\$37,361.25	\$348,704.49
ERD Cost	\$99,630.00	Sparks	67	\$126,424.23	\$15,170.93	\$141,595.16
Total Cost	\$929,879.20	Washoe	144	\$271,717.74	\$32,606.18	\$304,323.92
		Total	440	\$830,248.65	\$99,630.00	\$929,878.65



Year 5

Year 5		Cost Per Agency				
Cost Per License	\$1,981.28	Agency	User Count	License Cost	ERD Cost	Totl
Total Licenses	440	NNPH	64	\$126,801.61	\$15,216.29	\$142,017.90
License Cost	\$871,763.20	Reno	165	\$326,910.41	\$39,229.50	\$366,139.91
ERD Cost	\$104,612.00	Sparks	67	\$132,745.44	\$15,929.55	\$148,674.99
Total Cost	\$976,375.20	Washoe	144	\$285,303.63	\$34,236.65	\$319,540.28
		Total	440	\$871,761.08.	\$104,612.00	\$976,373.08



Regional Business License and Permits Program Oversight Group Members and/or Staff announcement, requests for information and selection of topics for future agendas

- [Non-Action Item]

Public Comment

- [Non-Action Item] – Comments heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. However, action may not be taken on any matter raised during this comment period until the matter is specifically listed on an agenda as an action item. Each person addressing the Oversight Group shall give their first and last names. Comments are to be made to the Oversight Group as a whole.

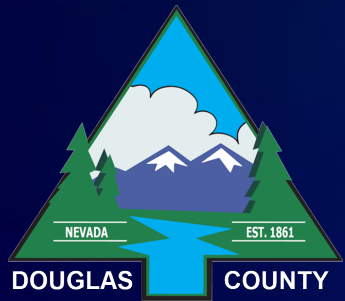


Adjournment

- [Non-Action Item]



Thank you



NORTHERN NEVADA

Public Health+

